

## NORTH HOUSTON DISTRICT

## MEETING NOTICE and AGENDA

### Board of Directors

**Date:** October 24, 2017

**Time:** 8:30 a.m.

**Place:** Greenspoint Place Conference Center, Magnolia Room, 12190 Greenspoint Drive, Houston, Texas 77060

**Purpose:** To consider, discuss, and adopt such orders, resolutions, or motions, and take other direct or indirect actions as may be necessary, convenient, or desirable with respect to the following matters:

### AGENDA

1. **General Business**
  - a. Call to order;
  - b. Determination of a quorum;
  - c. Welcome and Introductions;
  - d. Public comments;
2. **Consent Agenda** – Items may be removed at board member’s request; otherwise, items will be voted as a group.
  - a. Adoption of Agenda
  - b. Approval of Minutes of September 12, 2017 Meeting
  - c. Financial Activity Reports
    - i. Deposit Account Activity Report: through August 2017
    - ii. Compiled Financial Statement: July and August 2017
    - iii. Budget vs. Actual Expenditures: July and August 2017
    - iv. Assessment Collection Report: August and September 2017
    - v. Delinquent Assessment Collection Report: as of September 30, 2017
    - vi. Conflicts Disclosure Statement
    - vii. Check Registers: July and August 2017
    - viii. Treasurer’s Report
3. **Reappointment of Directors** - Review Director Attendance Chart; declare vacancies if appropriate; reappoint directors if appropriate; administer oaths of office, if needed; and approve a revised District Registration Form
4. **Approve Bond, Oath of Office and Sworn Statements of Newly Appointed Directors** – Consider and Authorize Appropriate Action
5. **Nominations to Fill Unexpired Board Positions** – Consider and Authorize Appropriate Action
6. **Ratifying Prior Order Levying Assessments, Updating the Assessment Roll, Levying the Assessment, and Authorizing the Issuance of Assessment Invoices - To Fund District Programs and Projects for FY 2018** - Consider and Authorize Appropriate Action
7. **Prevailing Wage Rate Scale for Construction Projects** - Consider and Authorize Appropriate Action
8. **Line of Credit with Amegy Bank** – Consider Resolution and Authorize Appropriate Action

9. **FY 2018 Proposed Budget, Administrative Guidelines, and Organizational Chart** - Consider and Authorize Appropriate Action
10. **Professional, Service and Maintenance Contracts to Implement Programs Proposed in FY 2018** - Consider and Authorize Appropriate Action for the following services: security patrols for parks, Harris County Sheriff's Office task force, code enforcement and graffiti abatement, bandit sign removal and street light survey, janitorial services for restrooms, landscape maintenance and litter removal, mowing and cleaning highway right-of-way, park management services, assessment collection, audit, and public relations services
11. **Interlocal Agreement with the City of Houston regarding Temporary Space for Houston Police Department** – Consider and Authorize Appropriate Action
12. **Declare and Authorize the Disposal of Surplus Property** – Consider and Authorize Appropriate Action
13. **President's Report – District Overview** – Receive reports and authorize appropriate action, if necessary:
  - a. Public Safety Update – Community Night Out
  - b. Executive and Board Calendar Dates
14. **Executive Session, if Necessary** - Convene executive session to discuss: (a) pending or contemplated litigation or to consult with the District's attorney in accordance with Section 551.071 of the Texas Government Code; (b) acquisition of real property in accordance with Section 551.072 of the Texas Government Code; (c) personnel matters in accordance with Section 551.074 of the Texas Government Code; (d) to receive information from employees or question employees in accordance with Section 551.075 of the Texas Government Code; (e) deployment of security personnel or devices or a security audit in accordance with Section 551.076 of the Texas Government Code; or (f) economic development negotiations or offers of financial incentives for economic development in accordance with Section 551.087 of the Texas Government Code.
15. **Reconvene in Open Session** - Reconvene in public session to consider authorizing District staff and consultants to take any action necessary with respect to (a) pending or contemplated litigation or attorney advice; (b) acquisition of real property; (c) personnel matters; and (d) receiving information from or questioning employees; (e) deployment of security personnel or devices or a security audit in accordance with Section 551.076 of the Texas Government Code; (f) economic development negotiations or offers of financial incentives; and (g) any other matters relative to any of these matters which was discussed in Executive Session.

16. **Next Meeting Date:** December 5, 2017

17. **Other Items for Discussion**

18. **Adjourn**



*Greg Simpson*

Greg Simpson, President  
North Houston District

10-18-17

Date