

**NORTH HOUSTON DISTRICT**

The Board of Directors (the “Board”) of the North Houston District (the “District”) met in official regular session, open to the public, at Hilton Houston North, Campobello Room, 12400 Greenspoint Dr., Houston, Texas 77060 at 8:30 am

**Directors Present for all or a portion of the meeting:** Kaitlin Bellon, Archie Blanson, Melody Douglas, Margaret Eyster, Rose Hernandez, Michael Kasmiersky, Charles Lopez, George Lunnon, Karen Marshall, Steve Moore, Donna Volkerding, Michelle Wogan and Tom Wussow, thus constituting a quorum.

**Staff Present:** Greg Simpson, Bart Baker, Treena Dockery, Tracy Harrison, Brenda Spratt, Amy Craig, and Karen Davis

**Guests:** Jeanne McDonald

**1. General Business**

- a. **Call to Order** - Chair Wogan called the meeting to order at 8:44 am.
- b. **Determination of a Quorum** – Mr. Simpson confirmed a quorum of the Board based on the members present as shown above.
- c. **Welcome and introductions** – Chair Wogan welcomed everyone to the meeting. Mr. Simpson introduced the new board members.
- d. **Public Comments** – No comments from members of the public were made.

**2. Consent Agenda** – Chair Wogan presented the Consent Agenda for approval, consisting of the following items:

- a. Adoption of Agenda
- b. Approval of Minutes of October 24, 2017 Meeting
- c. Financial Activity Reports
  - i. Deposit Account Activity Report: through September 2017
  - ii. Compiled Financial Statement: September 2017
  - iii. Budget vs. Actual Expenditures: September 2017
  - iv. Assessment Collection Report: October 2017
  - v. Delinquent Assessment Collection Report: as of October 31, 2017
  - vi. Quarterly Investment Report
  - vii. Conflicts Disclosure Statement
  - viii. Check Registers: September 2017
  - ix. Treasurer’s Report

No director asked for an item to be taken from the consent agenda for separate consideration. Mr. Wussow made a motion to approve the consent agenda. Mr. Lunnon seconded the motion, which passed unanimously.

**3. Reappointment of Directors** - Mr. Simpson reviewed the Director Attendance Chart and discussed the resignations of John Ridgway from Position 3, Mark Smith from Position 5, Dave Egbert from Position 6, and Gerald Napoles from Position 11. Mr. Lopez made a motion to accept the resignations and declare the positions vacant. Ms. Volkerding seconded the motion, which passed unanimously. Mr. Simpson then requested the Board approve the Bond, Oath of Office and Sworn Statements of

new board members Mr. Blanson to Position 15, Ms. Hernandez to Position 16, and Mr. Kasmiersky to Position 17. Mr. Wussow made a motion to approve. Mr. Moore seconded the motion, which passed unanimously.

4. **Public Hearing & Supplement to the Assessment Roll** - Ms. McDonald presented the findings and recommendations of the Hearing Examiners from the public hearing an order consistent with those recommendations and an amendment to the District Information Form. Mr. Moore made a motion to adopt the order as prepared and to approve the amended information form. Mr. Lopez seconded the motion, which passed unanimously.

5. **President's Report – District Overview**

a. District Organizational Chart – Mr. Simpson presented an updated Organization Chart and noted that the position of Vice President of Strategic Planning and Development would not be filled. Instead, the District would begin searching to fill a Field Services Manager position. Mr. Simpson also informed the Board that Ms. Redmon-Jones resigned, leaving the Marketing & Public Affairs Director position vacant. Staff is now seeking candidates for that position. Mr. Lunnon made a motion to accept the updated Organizational Chart. Ms. Hernandez seconded the motion, which passed unanimously.

6. **Adjourn** –Ms. Wogan adjourned the meeting at 8:52 am.



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Greg Simpson  
President  
North Houston District

2-27-18

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Date