

NORTH HOUSTON DISTRICT

August 28, 2018 MEETING MINUTES Board of Directors

The Board of Directors (the "Board") of the North Houston District (the "District") met in official regular session, open to the public, at 12190 Greenspoint Dr, Houston, Texas, on Tuesday August 28, 2018 at 8:30 a.m.

Directors Present for all or a portion of the meeting: Kaitlin Bellon, Melody Douglas, Margaret Eyster, Rose Hernandez Tom Jamison, Michael Kasmiersky, Charles Lopez, Karen Marshall, Steve Moore and Michelle Wogan, thus constituting a quorum.

Directors Absent: George Lunnon and Tom Wussow

Staff Present: Bart Baker, Karen Davis, Asdrubal Gutierrez, Greg Simpson, Brenda Spratt and Alexa Valencia

Guests: Jeanne McDonald

1. General Business

- a. **Call to Order** – Chair Wogan called the meeting to order at 8:37 am.
- b. **Determination of a Quorum** – Mr. Simpson confirmed a quorum of the Board based on the members present as shown above.
- c. **Welcome and introductions** – Mr. Simpson introduced Mr. Abel
- d. **Public Comments** – No comments from the public were made.

2. Consent Agenda – Chair Wogan presented the Consent Agenda for approval, consisting of the following items:

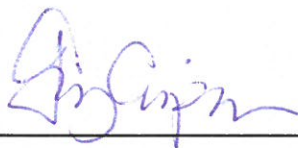
- a. Adoption of Agenda
- b. Approval of Minutes of **June 26, 2018** Meeting
- c. Financial Activity Reports
 - i. Deposit Account Activity Report: through JUN FY18
 - ii. Compiled Financial Statement: APR, MAY, JUN 2018
 - iii. Assessment Collection Report: JUN & JUL 2018
 - iv. Delinquent Assessment Collection Report: as of JULY 31, 2018
 - v. Quarterly Investment Report: 3rd Quarter
 - vi. Conflicts Disclosure Statement
 - vii. Check Registers: APR, MAY, JUN 2018
 - viii. Treasurer's Report
- d. Other Business
 - i. Director's Bond Renewal – through August 26, 2019

No director asked for an item to be taken from the consent agenda for separate consideration. Mr. Moore made a motion to approve the Consent Agenda. Ms. Douglas seconded the motion, which passed unanimously.

3. Reappointment of Directors – Mr. Simpson reviewed the Director Attendance Chart and the Positions of the Board of Directors. No action was taken.

4. Fill Unexpired Board Positions and Approve Bond, Oath of Office and Sworn Statements of Newly Appointed Directors – Mr. Simpson presented the resumes of Mr. Terry Alexander of Hardy Properties at Intercontinental and Mr. Friedman of Amazon. Mr. Simpson proposed the board appoint Mr. Alexander to vacant Position 2 and Mr. Friedman to vacant Position 3. Ms. Hernandez made a motion to appoint Mr. Alexander to vacant Position 2, Mr. Friedman to vacant Position 3. Mr. Jamison seconded the motion, which passed unanimously.

5. **Supplemental Assessment Roll to Determine Any Value Added by Annexation, New Construction, or Land Development, Appointing Hearing Examiners, and Calling a Public Hearing** – Mr. Simpson requested the Board authorize a supplemental assessment roll, appoint hearing examiners, call a public hearing and authorize mailing of invoices. The Board authorized the President to appoint hearing examiners and to set a date for the Public Hearing. Ms. Bellon made a motion to approve. Ms. Douglas seconded the motion and it passed unanimously.
6. **District Investment Officer Appointment** - Mr. Simpson requested the board appoint himself to join Mr. Wussow as an investment officer for the district. Ms. Douglas made a motion approve. Mr. Moore seconded the motion, and it passed unanimously.
7. **President’s Report – District Overview**
- a. Marketing and Public Affairs Update – Ms. Valencia reported on the Amazon employee open house and upcoming Bisnow event. Ms. Valencia also gave an update on the newsletter.
 - b. Planning and Infrastructure Update – Mr. Baker reported on street signs, gateway landscaping locations, and Metro at Pinto Park. Mr. Baker also presented pictures of U.P. Railroad at Greens Bayou being cleaned up. He then introduced Mr. Gutierrez, the new Field Services Manager.
 - c. Field Services Update – Mr. Gutierrez reported on graffiti, bandit signs, street lights, and completed maintenance projects.
 - d. Public Safety Update – Mr. Simpson reported on recent business presentations Ms. Harrison had been involved in. He also noted she is working on National Night Out activities for October 3rd.
8. **Adjourn** – Chair Wogan adjourned the meeting at 9:20 am.



Greg Simpson
President
North Houston District

10.30.18

Date

