

Board of Directors

Date: October 30, 2018

Time: 8:30 a.m.

Place: CityNorth Conference Center, Oak Room, 12190 Greenspoint Drive, Houston, Texas 77060

Purpose: To consider, discuss, and adopt such orders, resolutions, or motions, and take other direct or indirect actions as may be necessary, convenient, or desirable with respect to the following matters:

AGENDA**1. General Business**

- a. Call to order;
- b. Determination of a quorum;
- c. Welcome and Introductions;
- d. Public comments;

2. Consent Agenda – Items may be removed at board member’s request; otherwise, items will be voted as a group.

- a. Adoption of Agenda
- b. Approval of Minutes of **August 28, 2018** Meeting
- c. Financial Activity Reports
 - i. Deposit Account Activity Report: through AUG FY18
 - ii. Compiled Financial Statement: JUL & AUG 2018
 - iii. Assessment Collection Report: AUG & SEP 2018
 - iv. Delinquent Assessment Collection Report: as of SEP 2018
 - v. Conflicts Disclosure Statement
 - vi. Check Registers: JUL & AUG 2018
 - vii. Treasurer’s Report
- d. Records Retention – Items Approved by Executive Committee for Disposition
- e. Ratifying Prior Order Levying Assessments, Updating the Assessment Roll, Levying the Assessment and Authorizing the Issuance of Assessment Invoices to Fund District Programs and Projects
- f. Uncollectible Delinquent Assessments
- g. Line of Credit with Amegy Bank
- h. Prevailing Wage Rate Scale for Construction Projects

3. Reappointment of Directors - Review Director Attendance Chart; declare vacancies if appropriate; reappoint directors if appropriate; administer oaths of office, if needed; and approve a revised District Registration Form**4. Fill Unexpired Board Positions** – Consider and Authorize Appropriate Action**5. FY 2019 Proposed Budget & Administrative Guidelines** - Consider and Authorize Appropriate Action**6. Professional, Service and Maintenance Contracts to Implement Programs Proposed in FY 2019** - Consider and Authorize Appropriate Action for the following services: security patrols for parks, Harris County Sheriff’s Office task force, code enforcement and graffiti abatement, bandit sign removal and street light survey, janitorial services for restrooms, landscape maintenance and litter removal, mowing

and cleaning highway right-of-way, park management services, accounting, assessment collection, audit, and public relations and advertising services

7. **Selection of Consultant for On-Call Engineering Services** – Consider and Authorize Appropriate Action
8. **Selection of Consultant for On-Call Landscape Architecture Services** – Consider and Authorize Appropriate Action
9. **Land-Use, Demographic and Economic Base Benchmark Study with Community Development Strategies** - Consider and Authorize Appropriate Action
10. **Hike and Bike Trail Agreement with Harris County Flood Control District (HCFCD)** – Consider and Authorize Appropriate Action
11. **President’s Report – District Overview** – Receive reports and authorize appropriate action, if necessary:
 - a. Public Safety Update
 - b. Marketing and Public Affairs Update
 - c. Field Services Update
 - d. Planning and Infrastructure Update
 - e. Board of Directors 2019 calendar dates
12. **Executive Session, if Necessary** - Convene executive session to discuss: (a) pending or contemplated litigation or to consult with the District’s attorney in accordance with Section 551.071 of the Texas Government Code; (b) acquisition of real property in accordance with Section 551.072 of the Texas Government Code; (c) personnel matters in accordance with Section 551.074 of the Texas Government Code; (d) to receive information from employees or question employees in accordance with Section 551.075 of the Texas Government Code; (e) deployment of security personnel or devices or a security audit in accordance with Section 551.076 of the Texas Government Code; or (f) economic development negotiations or offers of financial incentives for economic development in accordance with Section 551.087 of the Texas Government Code.
13. **Reconvene in Open Session** - Reconvene in public session to consider authorizing District staff and consultants to take any action necessary with respect to (a) pending or contemplated litigation or attorney advice; (b) acquisition of real property; (c) personnel matters; and (d) receiving information from or questioning employees; (e) deployment of security personnel or devices or a security audit in accordance with Section 551.076 of the Texas Government Code; (f) economic development negotiations or offers of financial incentives; and (g) any other matters relative to any of these matters which was discussed in Executive Session.

14. **Next Meeting Date:** December 4, 2018

15. **Other Items for Discussion**

16. **Adjourn**



Greg Simpson, President
North Houston District

10.24.18

Date