

NORTH HOUSTON DISTRICT

The Board of Directors (the "Board") of the North Houston District (the "District") met in official regular session, open to the public, at 12190 Greenspoint Dr, Houston, Texas, on Tuesday February 26, 2019 at 8:30 a.m.

Directors Present for all or a portion of the meeting: Terry Alexander, Melody Douglas, Margaret Eyster, Tom Jamison, Michael Kasmiersky, Charles Lopez George Lunnon, Al Mikolas, and Steve Moore thus constituting a quorum.

Directors Absent: Kaitlin Bellon, Abel Garza, Karen Marshall, Michelle Wogan, and Tom Wussow

Staff Present: Bart Baker, Karen Davis, Asdrubal Gutierrez, Tracy Harrison, Greg Simpson, Brenda Spratt, and Alexa Valencia

Guests: Joel Cleveland and Lupe Garcia

1. General Business

- a. **Call to Order** – Vice-Chair Douglas called the meeting to order at 8:35 am.
- b. **Determination of a Quorum** – Mr. Simpson confirmed a quorum of the Board based on the members present as shown above.
- c. **Welcome and introductions** – Vice-Chair Douglas introduced Joel Cleveland
- d. **Public Comments** –No comments from the public were made.

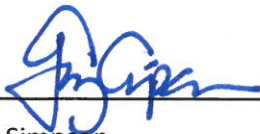
2. Consent Agenda – Vice-Chair Douglas presented the Consent Agenda for approval, consisting of the following items:

- a. Adoption of Agenda
- b. Approval of Minutes of **December 4, 2018** Meeting
- c. Financial Activity Reports
 - i. Deposit Account Activity Report: through DEC 2018
 - ii. Compiled Financial Statement: NOV/DEC 2018
 - iii. Assessment Collection Report: NOV/DEC 2018 & JAN 2019
 - iv. Delinquent Assessment Collection Report: as of JAN 31, 2019
 - v. Investment Report: 1st Quarter
 - vi. Conflicts Disclosure Statement
 - vii. Check Registers: NOV & DEC 2018
 - viii. Treasurer's Report
- d. Other Business
 - i. MWDBE Annual Report

No director asked for an item to be taken from the consent agenda for separate consideration. Mr. Moore made a motion to approve the Consent Agenda. Mr. Lunnon seconded the motion, and the motion passed.

- 3. 2018 Fiscal Year Audit Report by Whitley Penn, LLP** - Mr. Garcia of Whitley Penn presented the 2018 Fiscal Year End Audit Report and provided an unmodified "clean" opinion on the district's financial statements as of October 31, 2018. Mr. Lopez made a motion to accept the FY 2018 Audited Financial Statements and direct the President to forward them to TCEQ. Mr. Jamison seconded the motion, which passed unanimously.
- 4. Reappointment of Directors** - Mr. Simpson reviewed the Director Attendance Chart and the Positions of the Board of Directors. He noted that this meeting marked the third consecutive absence for Mr. Garza however Mr. Garza has expressed a desire to stay on the board. Mr. Moore made a motion to reappoint Mr. Garza to Position 15. Mr. Alexander seconded the motion, which passed unanimously.

5. **Fill Unexpired Board Position** – Mr. Simpson presented the resume of Sarah Smith of Amazon and proposed the Board appoint her to vacant position #3. Mr. Moore made a motion to approve. Mr. Lopez seconded the motion, which passed unanimously.
6. **Slate of Directors for 2019 - 2023 Terms** – Mr. Simpson requested authorization to submit the 2019-2023 Slate of Directors to the City of Houston. Mr. Lunnon made a motion to approve. Ms. Eyster seconded the motion and it passed unanimously.
7. **Contract Amendment with Kudela and Weinheimer for District Gateway Entry Project Design** – Mr. Baker requested the board authorize staff to negotiate and execute an amendment to the contract with Kudela & Weinheimer to proceed with Gateway Entry Final Design in an amount not to exceed \$45,000. Mr. Jamison made a motion to approve. Mr. Moore seconded the motion, with passed unanimously.
8. **Contract with Harris County Attorney’s Office regarding the Community Protection Program** – Ms. Harrison requested the board authorize staff to negotiate and execute an amendment to the existing interlocal contract between the Harris County Attorney’s office and the East Aldine and International Management Districts for the provision of enhanced nuisance abatement civil enforcement activities, pending review by the District’s legal counsel. Ms. Harrison also requested the board approve a budget amendment allocating \$30,000 from the District’s cash reserve to budget line item 6312 – Public Safety – Safety Measures. Mr. Moore made a motion to execute the amendment and move funds to Public Safety. Ms. Eyster seconded the motion, which passed unanimously.
9. **President’s Report – District Overview**
 - a. Public Safety Update – Ms. Harrison provided a handout with crime statistics and reported on Task Force activities.
 - b. Marketing and Public Affairs Update – Ms. Valencia gave an update on website activity and advertising opportunities. She also shared information about upcoming events.
 - c. Field Services Update – Mr. Gutierrez reported on bandit signs and the newly renovated YMCA Greenspoint Community Center
 - d. Planning and Infrastructure Update - Mr. Baker reported on the livable centers program and gave an update on the bike park with a possible completion date of June 2019. It was also mentioned that the Skate Park Operating and Maintenance Agreement would be amended to include the bike park and presented at the April board meeting. Mr. Baker also reported on the Glen Forest Basin and the HCFCO bond program.
 - e. Legislative Update – Mr. Simpson relayed updates from our current legislative representation
10. **Adjourn** – Vice-Chair Douglas adjourned the meeting at 10:03 am.



Greg Simpson
President
North Houston District

5.1.19

Date