

**NORTH HOUSTON DISTRICT**

The Board of Directors (the "Board") of the North Houston District (the "District") met in official regular session, open to the public, at 12190 Greenspoint Dr, Houston, Texas, on Tuesday June 25, 2019 at 8:30 a.m.

**Directors Present for all or a portion of the meeting:** Terry Alexander, Melody Douglas, Margaret Eyster, Tom Jamison, Michael Kasmiersky, Charles Lopez, George Lunnon, Karen Marshall, Al Mikolas, Sarah Smith, Steve Moore, Michelle Wogan and Tom Wussow thus constituting a quorum.

**Directors Absent:** Kaitlin Bellon, and Abel Garza

**Staff Present:** Bart Baker, Karen Davis, Asdrubal Gutierrez, Tracy Harrison, Greg Simpson, Brenda Spratt, and Alexa Valencia

**Guests:** Joel Cleveland, District Council and Randy Bates of Bates and Coleman P.C.

**1. General Business**

- a. **Call to Order** –Chair Wogan called the meeting to order at 8:34 am.
- b. **Determination of a Quorum** – Mr. Simpson confirmed a quorum of the Board based on the members present as shown above.
- c. **Welcome and Introductions** –Chair Wogan welcomed everyone to the meeting.
- d. **Public Comments** –No comments from the public were made.

**2. Consent Agenda** –Chair Wogan presented the Consent Agenda for approval, consisting of the following items:

- a. Adoption of Agenda
- b. Approval of Minutes of **April 30, 2019 Meeting**
- c. Financial Activity Reports
  - i. Deposit Account Activity Report: through MAR 2019
  - ii. Compiled Financial Statement: MAR 2019
  - iii. Assessment Collection Report: APR/MAY 2019
  - iv. Delinquent Assessment Collection Report: as of MAY 31, 2019
  - v. Investment Report: 2nd Quarter
  - vi. Conflicts Disclosure Statement
  - vii. Check Registers: MAR 2019
  - viii. Treasurer's Report
- d. Annual Review of Investment Policy
- e. Qualified Brokers List for Investments of the North Houston District

No director asked for an item to be taken from the consent agenda for separate consideration. Mr. Moore made a motion to approve the Consent Agenda. Ms. Douglas seconded the motion, and the motion passed.

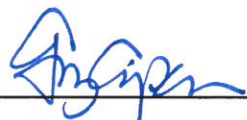
- 3. Reappointment of Directors** – Mr. Simpson reviewed the Director Attendance Chart and the Positions of the Board of Directors. It was noted that this meeting marked Ms. Bellon's third consecutive absence. Mr. Simpson indicated he would contact Ms. Bellon regarding her interest in future participation on the board. Mr. Lopez made a motion to declare Position 9 vacant. Ms. Eyster seconded the motion and it passed unanimously. Mr. Simpson reported that the slate for Positions 12-18 was scheduled on the City of Houston agenda for July 10.

- 4. Final Statement of Cost regarding the State Transportation Enhancement Program (STEP) Grant for the Greens Bayou Trail System** – Mr. Baker reviewed the Final Statement of Cost for the STEP Grant project and reported there are discrepancies that are under review by TxDOT that may result in a reduced final cost. Mr. Wussow made a motion to approve a final payment up to \$77,754.34 for costs related to the construction of the trail. Ms. Eyster seconded the motion which passed unanimously.

**5. President's Report – District Overview**

- a. Field Services – Mr. Gutierrez gave an update on maintenance activities including solar lighting installation at Buckboard Park.
- b. Planning and Infrastructure – Mr. Baker gave an update on the Livable Centers study and the bike park grand opening.
- c. Marketing and Public Affairs – Ms. Valencia gave an update on publications and website traffic.
- d. Public Safety – Ms. Harrison reported on the new initiative with the Harris County Attorney's Office. She also reported on upcoming stakeholder meetings sponsored by the District.
- e. Development Update – Mr. Simpson discussed mall development.

**6. Adjourn – Chair Wogan adjourned the meeting at 9:30 am.**



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Greg Simpson  
President  
North Houston District

8.28.19

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Date