

**NORTH HOUSTON DISTRICT**

The Board of Directors (the "Board") of the North Houston District (the "District") met in official regular session, open to the public, at 12190 Greenspoint Dr, Houston, Texas, on Tuesday August 27, 2019 at 8:30 a.m.

**Directors Present for all or a portion of the meeting:** Terry Alexander, Kaitlin Bellon, Melody Douglas, Margaret Eyster, Abel Garza, Tom Jamison, Michael Kasmiersky, George Lunnon, Karen Marshall, Al Mikolas, Steve Moore, Michelle Wogan and Tom Wussow thus constituting a quorum.

**Directors Absent:** Charles Lopez and Sarah Smith

**Staff Present:** Bart Baker, Amy Craig, Karen Davis, Asdrubal Gutierrez, Tracy Harrison, Greg Simpson, Brenda Spratt, and Alexa Valencia

**Guests:** Joel Cleveland, District Council

**1. General Business**

- a. **Call to Order** –Chair Wogan called the meeting to order at 8:33 am.
- b. **Determination of a Quorum** – Mr. Simpson confirmed a quorum of the Board based on the members present as shown above.
- c. **Welcome and Introductions** –Chair Wogan welcomed everyone to the meeting.
- d. **Public Comments** –No comments from the public were made.

**2. Consent Agenda** –Chair Wogan presented the Consent Agenda for approval, consisting of the following items:

- a. Adoption of Agenda
- b. Approval of Minutes of **June 25, 2019 Meeting**
- c. Financial Activity Reports
  - i. Deposit Account Activity Report: through MAY 2019
  - ii. Compiled Financial Statement: APR/MAY 2019
  - iii. Amended Assessment Collection Reports: FEB - MAY 2019
  - iv. Assessment Collection Report: JUN/JUL 2019
  - v. Delinquent Assessment Collection Report: as of July 31, 2019
  - vi. 1998 Uncollectable Accounts moved to Reserve List
  - vii. Investment Report: 3rd Quarter
  - viii. Conflicts Disclosure Statement
  - ix. Check Registers: APR/MAY 2019
  - x. Treasurer's Report
- d. Victor O. Schinnerer & Company, Inc. Bond Renewal Aug. 26, 2019 – Aug. 26, 2020

No director asked for an item to be taken from the consent agenda for separate consideration. Mr. Moore made a motion to approve the Consent Agenda. Mr. Jamison seconded the motion, and the motion passed.

- 3. Reappointment of Directors** – Mr. Simpson reviewed the Director Attendance Chart and the Positions of the Board of Directors. He welcomed Ms. Bellon back from maternity leave and noted that her position had been declared vacant due to three consecutive absences. Mr. Wussow made a motion to reappoint Ms. Bellon to position 9. Ms. Douglas seconded the motion and it passed unanimously.
- 4. Supplemental Assessment Roll to Determine Any Value Added by Annexation, New Construction, or Land Development, Appointing Hearing Examiners, and Calling a Public Hearing** - Mr. Simpson requested the board authorize a supplemental assessment roll, call a public hearing and mail invoices. The Board authorized the President be given the authority to appoint hearing examiners and to set a date for the Public Hearing. Ms. Eyster made a motion to approve. Mr. Kasmiersky seconded the motion, and it passed unanimously.

5. **Amendment to Fiscal Year 2019 Budget and Cash Flow Projections** - Mr. Simpson noted the district has received the annual maintenance fee from the N. Houston Redevelopment Corp for the operation of the bike park. Mr. Simpson requested the board authorize the amendment of the FY19 budget to reflect the \$190,000 to be added to a separate sub-account specifically for bike park operations for the remainder of fiscal year. Mr. Moore made a motion to amend the FY19 Budget and Cash Flow Projections. Ms. Eyster seconded the motion and it passed unanimously.

6. **President's Report – District Overview**

- a. Planning and Infrastructure – Mr. Baker gave an update on the bike park grand opening and the Rankin Road Gateway landscaping project. He also gave an update on Livable Centers, the Glen Forest Basin and the final Statement of Cost of the Greens Bayou Trail.
- b. Field Services – Mr. Gutierrez gave an update on nuisance abatement projects and erosion repairs on Greens Bayou.
- c. Public Safety – Ms. Harrison reported on the HPD Back to School event and gave details on upcoming meetings including Nuisance Abatement Training, an Apartment Summit and National Night Out.
- d. Marketing and Public Affairs – Ms. Valencia gave an update on publications and website traffic.
- e. Development Update – Mr. Simpson discussed potential mall development activity.

7. **Adjourn** –Chair Wogan adjourned the meeting at 9:26 am.



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Greg Simpson  
President  
North Houston District

10.29.19

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Date