

Date: October 29, 2019

Time: 8:30 a.m.

Place: CityNorth Conference Center, Oak Room, 12190 Greenspoint Drive, Houston, Texas 77060

Purpose: To consider, discuss, and adopt such orders, resolutions, or motions, and take other direct or indirect actions as may be necessary, convenient, or desirable with respect to the following matters:

AGENDA

1. General Business

- a. Call to order;
- b. Determination of a quorum;
- c. Welcome and Introductions;
- d. Public comments;

2. Consent Agenda – Items may be removed at board member’s request; otherwise, items will be voted as a group.

- a. Adoption of Agenda
- b. Approval of Minutes of **August 27, 2019** Meeting
- c. Financial Activity Reports
 - i. Deposit Account Activity Report: through AUGUST 2019
 - ii. Compiled Financial Statement: JUN/JUL/AUG 2019
 - iii. Assessment Collection Report: AUG/SEP 2019
 - iv. Delinquent Assessment Collection Report: as of September 30, 2019
 - v. Conflicts Disclosure Statement
 - vi. Check Registers: JUN/JULY/AUG 2019
 - vii. Treasurer’s Report
- d. Ratifying Prior Order Levying Assessments, Updating the Assessment Roll, Levying the Assessment, and Authorizing the Issuance of Assessment Invoices - To Fund District Programs and Projects for FY 2020
- e. Line of Credit with Amegy Bank

3. Reappointment of Directors - Review Director Attendance Chart; declare vacancies if appropriate; reappoint directors if appropriate; administer oaths of office, if needed; and approve a revised District Registration Form

4. FY 2020 Proposed Budget & Administrative Guidelines - Consider and authorize appropriate action

5. Professional, Service and Maintenance Contracts to Implement Programs Proposed in FY 2020 - Consider and authorize appropriate action for the following services: security patrols for parks, Harris County Sheriff’s Office task force, code enforcement and graffiti abatement, bandit sign removal and street light survey, street sweeping, janitorial services for restrooms, landscape maintenance and litter removal, mowing and cleaning highway right-of-way, park management services, accounting, assessment collection, and audit services.

6. **Contract for Construction of Rankin Road Gateway Improvements** – Consider and authorize appropriate action.
7. **Agreement with City of Houston and Harris County for Maintenance of Enhancements in the Public Right of Way** – Consider and authorize appropriate action
8. **Contract Amendment with Kudela and Weinheimer for Gateway Entry Project Design** – Consider and authorize appropriate action
9. **Letter of Support Regarding Changes to City of Houston Sign Code and Creation of Airport Corridors District** - Consider and authorize appropriate action
10. **President’s Report – District Overview** – Receive reports and authorize appropriate action, if necessary
 - a. Planning and Infrastructure Update
 - b. Field Services Update
 - c. Public Safety Update
 - d. Marketing and Public Affairs Update
 - e. Board of Directors 2020 calendar dates
11. **Executive Session, if Necessary** - Convene executive session to discuss: (a) pending or contemplated litigation or to consult with the District’s attorney in accordance with Section 551.071 of the Texas Government Code; (b) acquisition of real property in accordance with Section 551.072 of the Texas Government Code; (c) personnel matters in accordance with Section 551.074 of the Texas Government Code; (d) to receive information from employees or question employees in accordance with Section 551.075 of the Texas Government Code; (e) deployment of security personnel or devices or a security audit in accordance with Section 551.076 of the Texas Government Code; or (f) economic development negotiations or offers of financial incentives for economic development in accordance with Section 551.087 of the Texas Government Code.
12. **Reconvene in Open Session** - Reconvene in public session to consider authorizing District staff and consultants to take any action necessary with respect to (a) pending or contemplated litigation or attorney advice; (b) acquisition of real property; (c) personnel matters; and (d) receiving information from or questioning employees; (e) deployment of security personnel or devices or a security audit in accordance with Section 551.076 of the Texas Government Code; (f) economic development negotiations or offers of financial incentives; and (g) any other matters relative to any of these matters which was discussed in Executive Session.

13. **Next Meeting Date:** December 3, 2019

14. **Other Items for Discussion**

15. **Adjourn**



Greg Simpson

Greg Simpson, President
North Houston District

10.23.19

Date