

NORTH HOUSTON DISTRICT

MEETING NOTICE and AGENDA

Board of Directors

Date: October 27, 2020

Time: 8:30 a.m.

Place: Via Zoom video/audio conference as authorized by the suspension of certain provisions of Chapter 551, Texas Government Code, as described below. To participate in the meeting using Zoom, log into Zoom.us. The Meeting ID is 838 0531 9975 and the password is 191616. To participate by audio only, dial in at 346-248-7799. The Meeting ID is 838 0531 9975 and the password is 191616.

Purpose: To consider, discuss, and adopt such orders, resolutions, or motions, and take other direct or indirect actions as may be necessary, convenient, or desirable with respect to the following matters:

AGENDA

1. General Business

- a. Call to order;
- b. Determination of a quorum;
- c. Welcome and Introductions;
- d. Public comments;

2. Consent Agenda – Items may be removed at board member’s request; otherwise, items will be voted as a group.

- a. Adoption of Agenda
- b. Approval of Minutes of **August 25, 2020** Meeting
- c. Financial Activity Reports
 - i. Deposit Account Activity Report: through AUG 2020
 - ii. Compiled Financial Statements: JUL/AUG 2020
 - iii. Assessment Collection Report: AUG/SEP 2020
 - iv. Delinquent Assessment Collection Report: as of SEP 30, 2020
 - v. Conflicts Disclosure Statement
 - vi. Check Registers: JUL/AUG 2020
 - vii. Treasurer’s Report
- d. Ratifying Prior Order Levying Assessments, Updating the Assessment Roll, Levying the Assessment, and Authorizing the Issuance of Assessment Invoices - To Fund District Programs and Projects for FY 2021
- e. Line of Credit with Amegy Bank

3. Reappointment of Directors - Review Director Attendance Chart; declare vacancies if appropriate; reappoint directors if appropriate; administer oaths of office, if needed; and approve a revised District Registration Form

4. Grant Applications to Fund Public Facilities – Consider and authorize appropriate action

5. FY 2021 Proposed Budget & Administrative Guidelines - Consider and authorize appropriate action

6. Professional, Service and Maintenance Contracts to Implement Programs Proposed in FY 2021 - Consider and authorize appropriate action for the following services: security patrols for parks, lease for HPD Division office space, Harris County Sheriff’s Office task force, code enforcement and graffiti abatement, bandit sign removal and street light survey, street sweeping, janitorial services for restrooms, landscape maintenance and litter removal, mowing and cleaning highway right-of-way, park management services, accounting, assessment collection, and audit services.

7. Surveillance Camera System for Wussow Park – Consider and authorize appropriate action

8. **Contract for Construction of Imperial Valley, Kuykendahl Gateway Improvements** – Consider and authorize appropriate action
9. **Contract Amendment with Kudela and Weinheimer for Gateway Improvement Project Design Phase 3** – Consider and authorize appropriate action
10. **President’s Report – District Overview** – Receive reports and authorize appropriate action, if necessary
 - a. Public Safety Update
 - b. Marketing and Public Affairs Update
 - c. Planning and Infrastructure Update
 - d. Field Services Update
 - e. December Board Meeting Date – Tuesday, December 1, 2020, 8:30 a.m.
 - f. Board Meeting calendar dates for 2021
11. **Executive Session, if Necessary** - Convene executive session to discuss: (a) pending or contemplated litigation or to consult with the District’s attorney in accordance with Section 551.071 of the Texas Government Code; (b) acquisition of real property in accordance with Section 551.072 of the Texas Government Code; (c) personnel matters in accordance with Section 551.074 of the Texas Government Code; (d) to receive information from employees or question employees in accordance with Section 551.075 of the Texas Government Code; (e) deployment of security personnel or devices or a security audit in accordance with Section 551.076 of the Texas Government Code; or (f) economic development negotiations or offers of financial incentives for economic development in accordance with Section 551.087 of the Texas Government Code.
12. **Reconvene in Open Session** - Reconvene in public session to consider authorizing District staff and consultants to take any action necessary with respect to (a) pending or contemplated litigation or attorney advice; (b) acquisition of real property; (c) personnel matters; and (d) receiving information from or questioning employees; (e) deployment of security personnel or devices or a security audit in accordance with Section 551.076 of the Texas Government Code; (f) economic development negotiations or offers of financial incentives; and (g) any other matters relative to any of these matters which was discussed in Executive Session.
13. **Next Meeting Date:** December 1, 2020 @ 8:30 am
14. **Other Items for Discussion**
15. **Adjourn**



Pursuant to the March 16, 2020, Declaration by the Governor of the State of Texas, certain requirements of Chapter 551, Texas Government Code have been suspended in response to the Coronavirus (COVID-19) disaster. This action allows governmental bodies to conduct meetings by telephone or video conference to advance the public health goal of limiting face-to-face meetings (also called “social distancing”) to slow the spread of the Coronavirus (COVID-19).

Greg Simpson, President
North Houston District

10.22.20

Date