

NORTH HOUSTON DISTRICT

The Board of Directors (the “Board”) of the North Houston District (the “District”) met in official regular session, open to the public, Via Zoom video/audio conference. The Zoom conference meeting was authorized pursuant to the March 16, 2020 Declaration by the Governor of the State of Texas, which suspended certain provisions of Chapter 551, Texas Government Code, in response to the Coronavirus (COVID-19) pandemic. The Governor’s Proclamation permitted governmental bodies to conduct meetings via telephone or videoconferences to advance the public health goal of limiting face-to-face meetings (also called “social distancing”) to slow the spread of COVID-19.

Directors Present for all or a portion of the meeting: Terry Alexander, Kaitlin Bellon, Melody Douglas, Margaret Eyster, Abel Garza, Michael Kasmiersky, Charles Lopez, Karen Marshall, Al Mikolas, Steve Moore, and Tom Wussow thus constituting a quorum.

Directors Absent: George Lunnon, Michelle Wogan

Staff Present: Bart Baker, Amy Craig, Karen Davis, Asdrubal Gutierrez, Tracy Harrison, Greg Simpson, Brenda Spratt, and Alexa Valencia

Guests: Laura Davis, District Legal Counsel, Lupe Garcia, Whitley Penn

1. General Business

- a. **Call to Order** – Vice-Chair Douglas called the meeting to order at 8:33 am. Ms. Davis announced the meeting was being recorded.
- b. **Determination of a Quorum** – Mr. Simpson confirmed a quorum of the board based on the members present as shown above.
- c. **Welcome and introductions** – Mr. Simpson and Vice-Chair Douglas welcomed everyone to the meeting.
- d. **Public Comments** –No comments from the public were made.

2. Consent Agenda – Vice-Chair Douglas presented the Consent Agenda for approval, consisting of the following items:

- a. Adoption of Agenda
- b. Approval of Minutes of **December 1, 2020** Meeting
- c. Financial Activity Reports
 - i. Deposit Account Activity Report: through DEC 2020
 - ii. Compiled Financial Statements: OCT/NOV/DEC 2020
 - iii. Assessment Collection Report: NOV/DEC 2020; JAN 2021
 - iv. Delinquent Assessment Collection Report: as of JAN 2021
 - v. Investment Report: 1ST Quarter
 - vi. Conflicts Disclosure Statement
 - vii. Check Registers: OCT/NOV/DEC 2020
 - viii. Treasurer’s Report
- d. MWDBE Report

No director asked for an item to be taken from the consent agenda for separate consideration. Mr. Wussow made a motion to approve the Consent Agenda. Mr. Mikolas seconded the motion, and the motion passed.

3. 2020 Fiscal Year Audit Report by Whitley Penn, LLP – Mr. Garcia of Whitley Penn presented the 2020 Fiscal Year End Audit Report and provided an unmodified “clean” opinion on the district’s financial statements as of October 31, 2020. Mr. Lopez made a motion to accept the FY 2020 Audited Financial Statements and direct the President to forward them to TCEQ. Mr. Moore seconded the motion, which passed unanimously.

4. Reappointment of Directors - Mr. Simpson reviewed the Director Attendance Chart and the Positions of the Board of Directors. No action was taken.

5. **Fill Unexpired Board Positions** – Mr. Simpson presented the resumes of Mr. Slutter of Hilton Houston North, Mr. Cummins of Coca-Cola Southwest Beverages, and Dr. Wright of Lone Star College-Houston North and requested the board appoint them to vacant positions 3, 5, and 6 respectively. Steve Moore made a motion to approve the nominations to fill the unexpired positions 3, 5 and 6. Ms. Marshall seconded the motion and it passed unanimously.
6. **Contract with Fun Abounds for Playground Equipment at Buckboard Park** – Mr. Baker requested the board authorize staff to execute a contract with Fun Abounds to replace playground equipment at Buckboard Park in an amount not-to-exceed \$75,000. Mr. Wussow made a motion to approve. Mr. Lopez seconded the motion and it passed unanimously.
7. **Proposal from Gauge Engineering regarding Sidewalk Implementation Plan** – Mr. Baker requested the board authorize staff to execute a proposal from Gauge Engineering to perform project planning for sidewalk improvements identified in the Livable Centers Plan in an amount not-to-exceed \$30,000. Terry Alexander made a motion to approve. Mr. Wussow seconded the motion and it passed unanimously.
8. **Master Service Agreement with Underground Planet Art Studio** - Mr. Simpson requested the board authorize staff to execute a Master Service Agreement with Underground Planet Art Studio (UP Art) for the implementation of art projects in the District. Ms. Marshall made a motion to approve. Mr. Wussow seconded the motion and the motion passed. Mr. Moore abstained from the vote.
9. **Memorandum of Understanding with Harris County Public Library regarding mural installation** – Mr. Simpson requested the board authorize staff to execute an MOU with Harris County Public Library for the installation of the District’s mural project at the Aldine Branch Library. Ms. Eyster made a motion to approve. Ms. Marshall seconded the motion and the motion passed. Mr. Moore abstained from the vote.
10. **President’s Report – District Overview**
 - a. Public Safety update – Ms. Harrison reviewed current activity of the HCSO Task Force. She reported Chris Sandoval will be the new HCSO Captain and Ban Tien will be the new HPD Assistant Chief.
 - b. Marketing and Public Affairs update – Ms. Valencia gave an update on the mural project and advertising on Channel 2.
 - c. Planning and Infrastructure update – Mr. Baker reported on the COH Greens Rd sewer line project and the Imperial Valley @ Greens Rd intersection improvements. He also gave an update on the Livable Centers Study report and reviewed current Field Services programs.
11. **Next Meeting Date** – April 27, 2021 @ 8:30 am.
12. **Adjourn** – Vice-Chair Douglas adjourned the meeting at 10:12 am.



Greg Simpson
President
North Houston District

4.27.21

Date