

NORTH HOUSTON DISTRICT

The Board of Directors (the “Board”) of the North Houston District (the “District”) met in official regular session, open to the public, at 12190 Greenspoint Dr, Houston, Texas, on Tuesday October 26, 2021 at 8:30 a.m.

Directors Present for all or a portion of the meeting: Terry Alexander, Kaitlin Bellon, Melody Douglas, Margaret Eyster, Abel Garza, Michael Kasmiersky, Karen Marshall, Al Mikolas, Steve Moore, Richard Slutter, Dr. Quentin Wright, and Michelle Wogan thus constituting a quorum.

Directors Absent: Troy Cummins, Cory Driskill, Charles Lopez, George Lunnon, and Tom Wussow

Staff Present: Bart Baker, Amy Craig, Karen Davis, Asdrubal Gutierrez, Tracy Harrison, Greg Simpson, and Alisa Ealy

Guests: Laura Davis, District Legal Counsel

1. General Business

- a. **Call to Order** –Chair Wogan called the meeting to order at 8:41 am.
- b. **Determination of a Quorum** – Mr. Simpson confirmed a quorum of the Board based on the members present as shown above.
- c. **Welcome and Introductions** –Chair Wogan welcomed everyone to the meeting.
- d. **Public Comments** –No comments from the public were made.

2. Consent Agenda –Chair Wogan presented the Consent Agenda for approval, consisting of the following items:

- a. Adoption of Agenda
- b. Approval of Minutes of **August 31, 2021** Meeting
- c. Financial Activity Reports
 - i. Deposit Account Activity Report: through September 2021
 - ii. Compiled Financial Statements: July - September 2021
 - iii. Assessment Collection Report: August - September 2021
 - iv. Delinquent Assessment Collection Report
 - v. Conflicts Disclosure Statement
 - vi. Check Registers: July - September 2021
 - vii. Treasurer’s Report
- d. Ratifying Prior Order Levying Assessments, Updating the Assessment Roll, Levying the Assessment, and Authorizing the Issuance of Assessment Invoices - To Fund District Programs and Projects for FY 2022
- e. Line of Credit with Amegy Bank

No director asked for an item to be taken from the consent agenda for separate consideration. Ms. Douglas made a motion to approve the Consent Agenda. Mr. Moore seconded the motion, and the motion passed.

- 3. Reappointment of Directors** – Mr. Simpson reviewed the Director Attendance Chart and the Positions of the Board of Directors. No action was taken.
- 4. Fill Unexpired Board Position** - Mr. Simpson presented the resume of Mr. Mozell Darthard, Jr of CDM Youth & Wellness Center and requested the board appoint him to vacant position 18. Mr. Moore made a motion to approve the nomination to fill the unexpired board position 18. Mr. Mikolas seconded the motion and it passed unanimously.
- 5. FY 2022 Proposed Budget & Administrative Guidelines** - Mr. Simpson requested the Board approve the fiscal year 2022 budget and establish operating procedures and guidelines for the administration of the budget and approve the organizational structure funded by the budget. Mr. Kasmiersky made a motion to approve. Ms. Douglas seconded the motion, which passed unanimously.

6. **Professional, Service and Maintenance Contracts to Implement Programs Proposed in FY 2022** - Mr. Baker requested the Board authorize staff to enter into service agreements with contractors who will provide goods and services funded by the FY 2022 budget and required to meet District goals. Ms. Marshall made a motion to approve. Mr. Moore seconded the motion, which passed unanimously.
7. **President's Report – District Overview** – Receive reports and authorize appropriate action, if necessary
- a. Public Safety update - Ms. Harrison reported on the Public Safety Awards Ceremony and showed a highlight video of this year's National Night Out event.
 - b. Planning and Infrastructure update – Mr. Baker reported on several construction projects including the Greens Road sewer line and West Hardy water line, both by City of Houston. He also gave an update on the Beltway 8 construction by TxDOT.
 - c. Field Services update – Mr. Gutierrez gave an update on clean-up efforts of the Great Value Storage facility. He then showed pictures of the caterpillar installed at Buckboard Park.
 - d. December Board Meeting– Mr. Simpson reported that the December board meeting will be in person on December 7 at the Hilton Hotel and more information would be sent.
 - e. Board Meeting calendar dates for 2021 - Mr. Simpson reviewed the calendar dates for 2022.
8. **Adjourn** –Chair Wogan adjourned the meeting at 9:28 am.



Greg Simpson
President
North Houston District

12.7.21

Date