

The Board of Directors (the "Board") of the North Houston District (the "District") met in official regular session, open to the public, at 12190 Greenspoint Dr, Houston, Texas, on Tuesday, June 28, 2022, at 8:30 a.m.

Directors Present for all or a portion of the meeting: Terry Alexander, Troy Cummins, Mozell Darthard, Melody Douglas, Margaret Eyster, Michael Kasmiersky, Charles Lopez, Karen Marshall, Al Mikolas, Steve Moore, Richard Slutter, Dr. Quentin Wright, Michelle Wogan, and thus constituting a quorum.

Directors Absent: Kaitlin Bellon, Cory Driskill, Abel Garza, George Lunnon, Tom Wussow

Staff Present: Bart Baker, Amy Craig, Karen Davis, Asdrubal Gutierrez, Tracy Harrison, Colleen Martin, Greg Simpson

1. General Business

- a. **Call to Order** – Chair Wogan called the meeting to order at 8:44 am.
- b. **Determination of a Quorum** – Mr. Simpson confirmed a quorum of the board based on the members present as shown above.
- c. **Welcome and introductions** – Mr. Simpson and Chair Wogan welcomed everyone to the meeting.
- d. **Public Comments** – No comments from the public were made.

2. Consent Agenda – Chair Wogan presented the Consent Agenda for approval, consisting of the following items:

- a. Adoption of Agenda
- b. Approval of Minutes of **April 26, 2022**, Meeting
- c. Financial Activity Reports
 - i. Deposit Account Activity Report: through APR 2022
 - ii. Compiled Financial Statement(s): MAR/APR 2022
 - iii. Assessment Collection Report: APR/MAY 2022
 - iv. Delinquent Assessment Collection Report as of May 31, 2022
 - v. 2001 Uncollectable Accounts moved to Reserve List
 - vi. Investment Report: 2nd Quarter
 - vii. Conflicts Disclosure Statement
 - viii. Check Registers: MAR/APR 2022
 - ix. Treasurer's Report
- d. Annual Review of Investment Policy
- e. Qualified Brokers List for Investments of the North Houston District

No director asked for an item to be taken from the consent agenda for separate consideration. Ms. Douglas made a motion to approve the Consent Agenda. Mr. Slutter seconded the motion, and the motion passed.

- 3. Reappointment of Directors** - Mr. Simpson reviewed the Director Attendance Chart and the Positions of the Board of Directors. No action was taken.
- 4. Amended Interlocal Agreement with the City of Houston regarding Temporary Space for Houston Police Department** - Mr. Simpson presented an amended interlocal agreement with the City of Houston that allows the District to pay for the HPD lease at 100 Glenborough. He explained that the District is in the final year of the agreement and that the City desired to extend the agreement. Mr. Simpson requested the Board approve an amended interlocal agreement that allows the District to pay rent for the HPD North Belt Division temporary office space through 2023. Mr. Kasmiersky made a motion to approve. Ms. Eyster seconded the motion, which passed unanimously. Mr. Moore abstained.
- 5. Agreement with Flock Group Inc. for the Provision and Installation of Surveillance Cameras/License Plate Readers** – Ms. Harrison gave an overview of a proposal to install license plate reader cameras within the District to be used by law enforcement agencies. Ms. Harrison requested the Board authorize staff to negotiate and execute the agreement with Flock Group Inc. for the installation of 10 surveillance cameras within the District

pending approval by the District's legal counsel. It was noted this will require a budget amendment. Mr. Moore made a motion to approve. Ms. Cummins seconded the motion, and it passed unanimously.

6. **Contract for Repair of Greens Bayou Trail Segments** - Mr. Baker requested the Board authorize staff to execute a contract with RTZ Enterprises for the repair of Greens Bayou Trail segments in an amount not-to-exceed \$75,000. Ms. Douglas made a motion to approve. Dr. Wright seconded the motion, and it passed unanimously.
7. **Master Services Agreement with Asakura Robinson Company LLC for Parks Master Planning Services** - Mr. Baker requested the Board authorize staff to negotiate and execute a Master Services Agreement with Asakura Robinson, pending approval by the District's legal counsel. Mr. Slutter made a motion to approve. Mr. Darthard seconded the motion, and it passed unanimously.
8. **Amendment to Fiscal Year 2022 Budget and Cash Flow Projections** - Mr. Simpson requested the board authorize the amendment of the FY22 budget to reflect actual unspent FY21 funds and also to include funds for newly board-approved projects and agreements. Mr. Moore made a motion to amend the FY22 Budget and Cash Flow. Dr. Wright seconded the motion, and it passed unanimously.
9. **President's Report – District Overview**

- a. **Public Safety update** – Ms. Harrison reported on upcoming outreach activities including movie night at Wussow Park, a Back-to-School event with HPD, and National Night Out. Ms. Harrison also reported on the 3rd Annual Business Forum and the Nuisance Abatement Training.
- b. **Planning and Infrastructure update** – Mr. Baker reported that construction plans for the Benmar curb repairs were almost complete, and construction is expected to begin in FY23. Mr. Baker also reported he is working with UpArt Studio on new public art plans at designated crosswalks. He also gave an update on Phase 3 of the Gateway Improvement Project and discussed the pending application for future sidewalk and trail improvements to be added to the HGAC Transportation Improvement Plan.
- c. **Field Services update** – Mr. Gutierrez reported on various field services maintenance items including irrigation repairs.
- d. **Marketing and Public Affairs update** – Ms. Martin provided an update on recent marketing campaigns and provided data on social media activity. She also reported that she and Ms. Craig recently attended the TAMIO Conference.

Mr. Simpson also announced recent staff changes to better suit their current job roles. Mr. Baker is now Executive Vice President and Chief Operating Officer, Ms. Harrison is now Vice President of Public Safety, and Mr. Gutierrez is now Director of Field Services. In addition, it was announced that Robert Fiederlein will be joining the District as Vice President of Planning and Infrastructure and Brenda Spratt will be returning part-time.

10. **Next Meeting Date** – August 30, 2022 @ 8:30 am.

11. **Adjourn** – Chair Wogan adjourned the meeting at 9:35 am.



Greg Simpson
President
North Houston District



Date