

NORTH HOUSTON DISTRICT

February 25, 2025 MEETING MINUTES Board of Directors

The Board of Directors (the “Board”) of the North Houston District (the “District”) met in official regular session, open to the public, at Hilton Houston North, 12400 Greenspoint Drive, Galileo Room, on Tuesday February 25, 2025, at 8:30 a.m.

Directors Present for all or a portion of the meeting: Kaitlin Bellon, Mozell Darthard, Cory Driskill, Margaret Eyster, Abel Garza, Michael Kasmiersky, Charles Lopez, George Lunnon, Steve Moore, Dr. Quentin Wright and Michelle Wogan thus constituting a quorum.

Directors Absent: Terry Alexander, Melody Douglas, Karen Marshall

Staff Present: Bart Baker, Amy Craig, Karen Davis, Robert Fiederlein, Monica Gijon, Asdrubal Gutierrez, Tracy Harrison, Colleen Martin, and Greg Simpson

Guests: Laura Davis, District Counsel, Lupe Garcia of Whitley Penn, Tina Poindexter of Frost Bank, and Alex Munoz of Hardy Collision Center

1. General Business

- a. **Call to Order** – Chair Wogan called the meeting to order at 8:39 am.
- b. **Determination of a Quorum** – Mr. Simpson confirmed a quorum of the board based on the members present as shown above.
- c. **Welcome and introductions** – Mr. Simpson and Chair Wogan welcomed everyone to the meeting. Mr. Simpson introduced Mr. Garcia of Whitley Penn, Ms. Poindexter of Frost Bank, and Mr. Munoz of Hardy Collision Center.
- d. **Public Comments** –No comments from the public were made.

2. Consent Agenda – Items may be removed at board member’s request; otherwise, items will be voted as a group.


- a. Adoption of Agenda
- b. Approval of Minutes of **December 3, 2024** Meeting
- c. Financial Activity Reports
 - i. Deposit Account Activity Report: through NOV2024
 - ii. Compiled Financial Statements: OCT/NOV 2024
 - iii. Assessment Collection Report: NOV/DEC 2024; JAN 2025
 - iv. Delinquent Assessment Collection Report: as of JAN 2025
 - v. Investment Report: 1st Quarter 2025
 - vi. Conflicts Disclosure Statement
 - vii. Check Registers: OCT/NOV 2024
 - viii. Treasurer’s Report
- d. Minority, Women, and Disadvantaged Business Enterprise (MWDBE) Report
- e. Emergency Repair to Greenspoint Drive Bridge

No director asked for an item to be taken from the consent agenda for separate consideration. Mr. Moore made a motion to approve the Consent Agenda. Mr. Lunnon seconded the motion, and the motion passed.


- 3. 2024 Fiscal Year Audit Report by Whitley Penn, LLP** – Mr. Garcia of Whitley Penn presented the 2024 Fiscal Year End Audit Report and provided an unmodified “clean” opinion on the district’s financial statements as of October 31, 2024. Mr. Kasmiersky made a motion to accept the FY 2024 Audited Financial Statements and direct the President to forward them to TCEQ. Mr. Moore seconded the motion, which passed unanimously.
- 4. Reappointment of Directors** - Mr. Simpson reviewed the Director Attendance Chart and the Positions of the Board of Directors. He requested the Board declare Position 8 vacant, reappoint existing board members to fill vacant Board Positions 3,5,8,9, and to eliminate positions 16, 17 and 18 to bring the total number of board

positions to 15. Dr. Wright made a motion to approve. Mr. Moore seconded the motion, which passed unanimously.

5. **Appointment of Treasurer of the Board of Directors** – Mr. Simpson requested the board appoint Margaret Eyster to serve as Treasurer of the Board of Directors. Mr. Darthard made a motion to approve. Mr. Moore seconded the motion, and it passed unanimously.
6. **Proposal for Purchase and Installation of Amenities at Wussow Park** - Mr. Fiederlein requested the Board authorize staff to approve the proposal from Kraftsman Commercial Playgrounds & Water Parks for playground and fitness equipment improvements to Wussow Park. It was noted that a Texas Parks & Wildlife Department grant will reimburse approximately 50% of the overall cost. Mr. Lunnon made a motion to approve. Mr. Kasmiersky seconded the motion and it passed unanimously.
7. **Contract for Wussow Park Renovation Construction** - Mr. Fiederlein requested the Board authorize staff to negotiate and execute a contract for construction of renovations to Wussow Park with Jerdon Enterprise and also Change Order #1 which will reduce the contract amount. He added that a Texas Parks & Wildlife Department grant will reimburse approximately 50% of the cost. Mr. Moore made a motion to approve. Mr. Driskill seconded the motion and it passed unanimously.
8. **President's Report – District Overview**
 - a. Public Safety update – Ms. Harrison shared Task Force updates and announced the purchase of four E-Bikes for Bike Patrol. She also outlined upcoming safety events.
 - b. Planning and Infrastructure update – Mr. Fiederlein reported on grant status and Phase 6 of the Gateway Improvement Project.
 - c. Field Services update – Mr. Gutierrez shared 2024 key performance metrics, current projects, and preparations for the upcoming BMX National event.
 - d. Marketing and Public Affairs update – Ms. Martin highlighted marketing efforts, including E-News and Quadrants, and reviewed website performance metrics.
9. **Next Meeting Date** –April 29, 2025.
10. **Adjourn** – Chair Wogan adjourned the meeting at 9:49 am.



Greg Simpson
President
North Houston District



Date