

NORTH HOUSTON DISTRICT

MEETING NOTICE and AGENDA

Board of Directors

Date: February 28, 2023

Time: 8:30 a.m.

Place: CityNorth Conference Center, Oak Room, 12190 Greenspoint Drive, Houston, Texas 77060

Purpose: To consider, discuss, and adopt such orders, resolutions, or motions, and take other direct or indirect actions as may be necessary, convenient, or desirable with respect to the following matters:

AGENDA

1. General Business

- a. Call to order;
- b. Determination of a quorum;
- c. Welcome and Introductions;
- d. Public comments;

2. Consent Agenda – Items may be removed at board member’s request; otherwise, items will be voted as a group.

- a. Adoption of Agenda
- b. Approval of Minutes of **December 6, 2022 Meeting**
- c. Financial Activity Reports
 - i. Deposit Account Activity Report: through DEC 2022
 - ii. Compiled Financial Statements: OCT/NOV/DEC 2022
 - iii. Assessment Collection Report: NOV/DEC 2022; JAN 2023
 - iv. Delinquent Assessment Collection Report: as of JAN 2023
 - v. Investment Report: 4th Quarter 2022 (Correction) & 1st Quarter 2023
 - vi. Conflicts Disclosure Statement
 - vii. Check Registers: OCT/NOV/DEC 2022
 - viii. Treasurer’s Report
- d. Line of Credit with Amegy Bank
- e. MWDBE Report

3. 2022 Fiscal Year Audit Report by Whitley Penn, LLP – Consider and authorize appropriate action

4. Reappointment of Directors - Review Director Attendance Chart; declare vacancies if appropriate; reappoint directors if appropriate; administer oaths of office, if needed; and approve a revised District Registration Form

5. Real Property Donation Agreement and Special Warranty Deed with Benmar Investments LLC for Donation of Real Property as Public Greenspace to the District – Consider and authorize appropriate action

6. Task Order from Gauge Engineering for Engineering Services for Schematic Design of Shared-Use Paths and Sidewalks in Support of TxDOT Grant Application – Consider and authorize appropriate action

7. Master Service Agreement for On-Call Transportation Planning and Engineering Services – Consider and authorize appropriate action

8. **Resolution Approving Submittal of Partnership Application to Harris County Precinct 2 for Sidewalk Improvements** – Consider and authorize appropriate action
9. **Master Service Agreement for Communications Consulting Services** – Consider and authorize appropriate action
10. **President’s Report – District Overview** – Receive reports and authorize appropriate action, if necessary
 - a. Public Safety update
 - b. Planning and Infrastructure update
 - c. Field Services update
 - d. Marketing and Public Affairs update
11. **Executive Session, if Necessary** - Convene executive session to discuss: (a) pending or contemplated litigation or to consult with the District’s attorney in accordance with Section 551.071 of the Texas Government Code; (b) acquisition of real property in accordance with Section 551.072 of the Texas Government Code; (c) personnel matters in accordance with Section 551.074 of the Texas Government Code; (d) to receive information from employees or question employees in accordance with Section 551.075 of the Texas Government Code; (e) deployment of security personnel or devices or a security audit in accordance with Section 551.076 of the Texas Government Code; or (f) economic development negotiations or offers of financial incentives for economic development in accordance with Section 551.087 of the Texas Government Code.
12. **Reconvene in Open Session** - Reconvene in public session to consider authorizing District staff and consultants to take any action necessary with respect to (a) pending or contemplated litigation or attorney advice; (b) acquisition of real property; (c) personnel matters; and (d) receiving information from or questioning employees; (e) deployment of security personnel or devices or a security audit in accordance with Section 551.076 of the Texas Government Code; (f) economic development negotiations or offers of financial incentives; and (g) any other matters relative to any of these matters which was discussed in Executive Session.

13. **Next Meeting Date:** April 25, 2023 @ 8:30 am

14. **Other Items for Discussion**

15. **Adjourn**



Greg Simpson, President
North Houston District

2.21.23

Date