

The Board of Directors (the "Board") of the North Houston District (the "District") met in official regular session, open to the public, at 12190 Greenspoint Dr, Houston, Texas, on Tuesday, April 25, 2023, at 8:30 a.m.

Directors Present for all or a portion of the meeting: Terry Alexander, Kaitlin Bellon, Mozell Darthard, Margaret Eyster, Abel Garza, Michael Kasmiersky, George Lunnon, Karen Marshall, Steve Moore, Dr. Quentin Wright, and Tom Wussow thus constituting a quorum.

Directors Absent: Melody Douglas, Cory Driskill, Charles Lopez, Al Mikolas, Richard Slutter and Michelle Wogan

Staff Present: Bart Baker, Amy Craig, Karen Davis, Tracy Harrison, Colleen Martin, Greg Simpson

Guests: Laura Davis, District Counsel

1. General Business

- a. **Call to Order** – Mr. Wussow called the meeting to order at 8:33 am.
- b. **Determination of a Quorum** – Mr. Simpson confirmed a quorum of the board based on the members present as shown above.
- c. **Welcome and introductions** – Mr. Simpson and Mr. Wussow welcomed everyone to the meeting.
- d. **Public Comments** –No comments from the public were made.

2. Consent Agenda – Mr. Wussow presented the Consent Agenda for approval, consisting of the following items:

- a. Adoption of Agenda
- b. Approval of Minutes of **February 28, 2023** Meeting
- c. Financial Activity Reports
 - i. Deposit Account Activity Report: through FEB 2023
 - ii. Compiled Financial Statements: JAN/FEB 2023
 - iii. Assessment Collection Report: FEB/MAR 2023
 - iv. Delinquent Assessment Collection Report: as of MAR 2023
 - v. Conflicts Disclosure Statement
 - vi. Check Registers: JAN/FEB 2023
 - vii. Treasurer's Report

No director asked for an item to be taken from the consent agenda for separate consideration. Mr. Moore made a motion to approve the Consent Agenda. Dr. Wright seconded the motion, and the motion passed unanimously.

- 3. Reappointment of Directors** - Mr. Simpson reviewed the Director Attendance Chart and the Positions of the Board of Directors. Mr. Simpson reported that Richard Slutter (Position 3) and Al Mikolas (Position 16) both submitted their resignations from the board. He requested the board declare both Position 3 and Position 16 vacant and reappoint Kaitlin Bellon from Position 9 to 16. Action was postponed until discussion of agenda item 4.
- 4. Slate of Directors for 2023-2027 Term** - Mr. Simpson requested the board authorize staff to submit the 2023-2027 Slate of Directors for positions 12 through 18. Mr. Moore made a motion to approve both items 3 and 4. Mr. Kasmiersky seconded the motion, and the motion passed unanimously.
- 5. District Investment Officer Appointment** – Mr. Simpson requested the board rescind Mr. Wussow's appointment as District Investment Officer and appoint Ms. Bellon as his replacement. Mr. Lunnon made a motion to approve. Mr. Moore seconded the motion and the motion passed unanimously.

6. **Update to Accounting and Financial Management Procedures** - Mr. Simpson requested the board approve changes to the District's Accounting and Financial Management Procedures to allow for Automated Clearing House (ACH) payments. Mr. Garza made a motion to approve. Ms. Eyster seconded the motion and it passed unanimously.
7. **Amendment to Fiscal Year 2023 Budget and Cash Flow Projections** - Mr. Simpson requested the board approve the amended FY2023 Budget and Cash Flow Projections with total proposed program expenditures of \$6,209,300. Mr. Kasmiersky made a motion to approve. Ms. Marshall seconded the motion and it passed unanimously.
8. **Resolution Supporting North Houston District's Application to TxDOT 2023 Transportation Alternatives Grant Program** - Mr. Fiederlein requested the board approve a resolution supporting the District's detailed application to TxDOT's 2023 Transportation Alternatives Grant Program. Mr. Alexander made a motion to approve. Dr. Wright seconded the motion and it passed unanimously.
9. **Agreement with N. Houston Development Corp. for the Provision of Administrative and Management Services** - Mr. Baker requested the board authorize the President or Executive Vice-President to negotiate and execute an administrative and management services agreement with the N. Houston Development Corp. Ms. Marshall made a motion to approve. Mr. Garza seconded the motion and it passed unanimously.
10. **President's Report – District Overview**
 - a. Planning and Infrastructure update – Mr. Fiederlein gave an update on ongoing gateway projects, including a future Phase 4 at Greenspoint Drive, and reported on grant applications in progress for various projects. He also presented the 2023 Parks Master Plan.
 - b. Public Safety update – Ms. Harrison reported on recent outreach activities including Knock & Talks at area apartments and HPD Blue Star Training. Ms. Harrison also reviewed plans for the upcoming Nuisance Abatement event hosted by East Aldine District and the Car Seat Safety Check event hosted by Texas Children's Hospital.
 - c. Field and Services update – Mr. Simpson gave an update on underbrush clearing at Drake Park and ongoing trash remediation efforts at Rushcreek Drive. Mr. Simpson also presented the USA BMX Lone Star Nationals Impact Report.
 - d. Marketing and Public Affairs update – Ms. Martin provided an update on recent marketing campaigns and reported that the department is working on upcoming park flyers and a highlight video.
11. **Next Meeting Date** – June 27, 2023 @ 8:30 am.
12. **Adjourn** – Mr. Wussow adjourned the meeting at 9:54 am.



Greg Simpson
President
North Houston District



Date