NORTH HOUSTON DISTRICT

August 26, 2025
MEETING MINUTES
Board of Directors

The Board of Directors (the "Board") of the North Houston District (the "District") met in official regular session, open to the public, at Hilton Houston North, 12400 Greenspoint Dr, Rafael Ballroom C, Houston, Texas, on Tuesday August 26, 2025, at 8:30 a.m.

Directors Present for all or a portion of the meeting: Terry Alexander, Mozell Darthard, Margaret Eyster, Michael Kasmiersky, Charles Lopez, Karen Marshall, Steve Moore, Dr. Quentin Wright, and Michelle Wogan, thus constituting a quorum.

Directors Absent: Melody Douglas, Cory Driskill, Abel Garza, George Lunnon

Staff Present: Bart Baker, Amy Craig, Karen Davis, Robert Fiederlein, Monica Gijon, Asdrubal Gutierrez, Greg Simpson, Tracy Harrison

Guests: Laura Davis, District Counsel, Myriam Saldivar, Harris County Precinct 2.

1. **General Business**
   a. **Call to Order** – Chair Wogan called the meeting to order at 8:34 am.
   b. **Determination of a Quorum** – Mr. Simpson confirmed a quorum of the board based on the members present as shown above.
   c. **Welcome and introductions** – Mr. Simpson and Chair Wogan welcomed everyone to the meeting.
   d. **Public Comments** –No comments from the public were made.

2. **Consent Agenda** – Items may be removed at board member's request; otherwise, items will be voted as a group.
   a. Adoption of Agenda
   b. Financial Activity Reports
      i. Deposit Account Activity Report: through JUN 2025
      ii. Compiled Financial Statements: MAR-JUN 2025
      iii. Assessment Collection Report: APR-JUL 2025
      iv. Delinquent Assessment Collection Report: as of JUL 2025
      v. Investment Report: 2ND & 3RD Quarter
      vi. Conflicts Disclosure Statement
      vii. Check Registers: MAR-JUN 2025
      viii. Treasurer's Report
   c. Victor Insurance Managers, Inc. Bond Renewal Aug. 26, 2025 – Aug. 26, 2026
   d. Annual Review of Investment Policy
   e. Qualified Brokers List for Investments of the North Houston District
   f. Ratify Approval of April 29, 2025 Agenda Items
      i. Consent Agenda (Item #2)
         1. Adoption of Agenda
         2. Approval of Minutes of February 25, 2025 Meeting
         3. Deposit Account Activity Report: through FEB 2025
         4. Compiled Financial Statements: DEC 2024; JAN/FEB 2025
         5. Assessment Collection Report: FEB/MAR 2025
         6. Delinquent Assessment Collection Report: as of MAR 2025
         7. Conflicts Disclosure Statement
         8. Check Registers: DEC 2024; JAN/FEB 2025
         9. Treasurer's Report
      ii. Reappointment of Directors (Item #3)
      iii. Resolution Reducing the Number of Directors Serving on the Board of Directors of the North Houston District (Item #4)
      iv. Slate of Directors for 2025-2029 Term (Item #5)
      v. Amendment to Fiscal Year 2025 Budget and Cash Flow Projections (Item #6)
      vi. Buckboard Park Maintenance Agreement with N. Houston Development Corp (Item #7)

No director asked for an item to be taken from the consent agenda for separate consideration. Mr. Kasmiersky made a motion to approve the Consent Agenda. Dr. Wright seconded the motion, and the motion passed.

3. **Reappointment of Directors** - Mr. Simpson reviewed the Director Attendance Chart and the Positions of the Board of Directors. No action was taken.

4. **Supplemental Assessment Roll to Determine Any Value Added by Annexation, New Construction, or Land Development, Appointing Hearing Examiners, and Calling a Public Hearing** – Mr. Simpson requested the board authorize a supplemental assessment roll, call a public hearing, and mail invoices. The board recommended the President be given the authority to appoint hearing examiners and to set a date for the Public Hearing. Mr. Moore made a motion to approve. Mr. Lopez seconded the motion, and it passed unanimously.

5. **Interlocal Agreement with Harris County for Supplemental Law Enforcement Services** - Ms. Harrison requested the board authorize staff to execute an interlocal agreement with Harris County for supplemental law enforcement services. She indicated the contract would provide six Deputies and one Sergeant. Ms. Eyster made a motion to approve. Mr. Alexander seconded the motion, and it passed unanimously.

6. **Contract for Curb Painting Program** - Mr. Gutierrez requested the board authorize staff to execute a contract with Telco-FC Corp. for curb painting. Mr. Lopez made a motion to approve. Ms. Marshall seconded the motion, and it passed unanimously.

7. **Contract for Construction of Gateway Improvement Program - Phase 6** – Mr. Fiederlein requested the board authorize staff to execute a contract with Stone Castle Inc for Phase 6 of the Gateway Improvement Program including a change order to reflect design changes for the project. Mr. Darthard made a motion to approve. Mr. Kasmiersky seconded the motion, and it passed unanimously.

8. **Contract for Construction of Improvements at Atrium Drive and Beltway 8 Frontage Road** – Mr. Fiederlein requested the board authorize staff to execute a contract with Queen Constructors LLC for Atrium Drive and Beltway 8 Frontage Road improvements. Dr. Wright made a motion to approve. Mr. Moore seconded the motion, and it passed unanimously.

9. **President's Report – District Overview** –

   a. Public Safety update – Ms. Harrison reported on Task Force activity and HPD crime statistics. She also reported on the status of the HPD North Belt Station.

   b. Planning and Infrastructure update – Mr. Fiederlein gave updates on the status of multiple grant applications the District has submitted. He also reviewed Phase 6 & 7 of the Gateway Improvement Project, and Wussow Park improvements.

   c. Field and Services update – Mr. Gutierrez reported on various field services maintenance items including clean-up efforts on Greens Rd. bridge, curb repairs and road striping. He also reported that Skate and Bike Park staff have completed CPR certification.

   d. Marketing and Public Affairs update – Mr. Simpson noted that Ms. Martin is no longer with the District and that he will be managing the Marketing and Public Affairs Department in the interim.

10. **Next Meeting Date – October 28, 2025 @ 8:30 am**

11. **Adjourn** – Chair Wogan adjourned the meeting at 9:18 am

Greg Simpson

Greg Simpson
President
North Houston District

10. 28. 25

Date