

October 28, 2025
MEETING MINUTES
Board of Directors

NORTH HOUSTON DISTRICT

The Board of Directors (the "Board") of the North Houston District (the "District") met in official regular session, open to the public, at 12400 Greenspoint Dr, Rafael Ballroom C, Houston, TX, 77060, on Tuesday, October 28, 2025, at 8:30 a.m.

Directors Present for all or a portion of the meeting: Terry Alexander, Mozell Darthard, Cory Driskill, Melody Douglas, Margaret Eyster, Abel Garza, Michael Kasmiersky, Charles Lopez, George Lunnon, Karen Marshall, Steve Moore, Dr., and Michelle Wogan, thus constituting a quorum.

Directors Absent: Dr. Quentin Wright

Staff Present: Bart Baker, Amy Craig, Karen Davis, Robert Fiederlein, Asdrubal Gutierrez, Greg Simpson

Guests: Laura Davis, District Counsel, Myriam Saldivar with Harris County Precinct 2, Tina Poindexter with Frost Bank, and Arnulfo Gonzales with Argo

1. General Business

- a. **Call to Order** – Chair Wogan called the meeting to order at 8:40 am.
- b. **Determination of a Quorum** – Mr. Simpson confirmed a quorum of the board based on the members present as shown above.
- c. **Welcome and introductions** – Mr. Simpson introduced the guests and Chair Wogan welcomed everyone to the meeting.
- d. **Public Comments** –No comments from the public were made.

2. Consent Agenda – Chair Wogan presented the Consent Agenda for approval, consisting of the following items:

- a. Adoption of Agenda
- b. Approval of Minutes of **August 26, 2025** Meeting
- c. Financial Activity Reports
 - i. Deposit Account Activity Report: through AUGUST 2025
 - ii. Compiled Financial Statement(s): JULY/AUGUST 2025
 - iii. Assessment Collection Report: AUGUST/SEPTEMBER 2025
 - iv. Delinquent Assessment Collection Report as of SEPTEMBER 2025
 - v. Conflicts Disclosure Statement
 - vi. Check Registers: JULY/AUGUST 2025
 - vii. Treasurer's Report
- d. Ratify Prior Order Levying Assessments, Updating the Assessment Roll, Levying the Assessment, and Authorizing the Issuance of Assessment Invoices - To Fund District Programs and Projects for FY 2026
- e. Line of Credit with Amegy Bank
- f. Surplus Property Declaration

No director asked for an item to be taken from the consent agenda for separate consideration. Ms. Marshall made a motion to approve the Consent Agenda. Mr. Moore seconded the motion, and the motion passed unanimously.

3. Reappointment of Directors - Mr. Simpson reviewed the Director Attendance Chart and the Positions of the Board of Directors. No action was taken.

4. **FY 2026 Proposed Budget, Administrative Guidelines and Organizational Chart** - Mr. Simpson requested the Board approve the fiscal year 2026 budget and establish operating procedures and guidelines for the administration of the budget and approve the organizational structure funded by the budget. Ms. Douglas made a motion to approve. Mr. Kasmiersky seconded the motion, which passed unanimously.
5. **Professional, Service and Maintenance Contracts to Implement Programs Proposed in FY 2026** - Mr. Baker requested the board authorize staff to enter service agreements with contractors who will provide goods and services funded by the FY 2026 budget and required to meet District goals. Mr. Darthard made a motion to approve. Mr. Driskill seconded the motion, which passed unanimously.
6. **Contract for District Traffic and Mobility Study** - Mr. Fiederlein requested the board authorize staff to execute a contract with AECOM Technical services Inc. ("AECOM") for a traffic and mobility study. Mr. Garza made a motion to approve. Mr. Moore seconded the motion, and it passed unanimously.
7. **Contract for Wussow Park Improvements** - Mr. Fiederlein requested the board authorize staff to execute a contract with Telco FC for replacement of the Wussow Park courtyard trellis in the amount not-to-exceed \$48,000. Ms. Marshall made a motion to approve. Ms. Douglas seconded the motion, and it passed unanimously.
8. **District Employee Handbook Amendment** - Mr. Baker requested the board approve an amendment to the District's Employee Handbook. Mr. Alexander made a motion to approve. Mr. Garza seconded the motion, and it passed unanimously.
9. **President's Report – District Overview**
 - a. Public Safety update – Mr. Simpson reported on the National Night Out event at Harvest Time Church. He also gave an update on construction of the HPD facility on Gears Rd.
 - b. Planning and Infrastructure update – Mr. Fiederlein reported on the status of Wussow Park renovations. He also reviewed Phase 6 and 7 of the Gateway program.
 - c. Field Services update – Mr. Gutierrez reported on various field services maintenance items including clean-up efforts on Greenspoint Dr. and North Freeway. He also gave updates on Buckboard Park improvements and picnic tables purchased by TIRZ.
 - d. Marketing and Public Affairs update – Mr. Simpson reminded the board that he and Ms. Craig will be handling the department. He provided an update on the District's website and reported the next issue of Quadrants and E-News will be out soon.
 - e. Board Meeting 2026 Calendar Dates – Mr. Simpson noted the next board meeting will be on December 9th at the Hilton Hotel. He then reviewed the calendar dates for 2026.

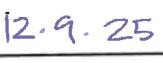
10. **Next Meeting Date – December 9, 2025 @ 8:30 am**

11. **Adjourn** – Chair Wogan adjourned the meeting at 9:27 am.



Greg Simpson

President
North Houston District



Date