

**NORTH HOUSTON DISTRICT**

The Board of Directors (the "Board") of the North Houston District (the "District") met in official regular session, open to the public, Hilton Houston North, 12400 Greenspoint Drive, Galileo Room, Houston, Texas 77060, on Tuesday December 3, 2024 at 8:30 a.m.

**Directors Present for all or a portion of the meeting:** Terry Alexander, Kaitlin Bellon, Mozell Darthard, Melody Douglas, Cory Driskill, Margaret Eyster, Michael Kasmiersky, Charles Lopez, George Lunnon, Karen Marshall, Steve Moore, Michelle Wogan, Dr. Quentin Wright and Tom Wussow thus constituting a quorum.

**Directors Absent:** Abel Garza

**Staff Present:** Bart Baker, Amy Craig, Karen Davis, Treena Dockery, Robert Fiederlein, Monica Gijon, Asdrubal Gutierrez, Tracy Harrison, Colleen Martin, and Greg Simpson.

**Guests:** Laura Davis, District Legal Counsel, Carmen Aguilar, Harris County Precinct 2.

**1. General Business**

- a. **Call to Order** - Chair Wogan called the meeting to order at 9:01 am.
- b. **Determination of a Quorum** – Mr. Simpson confirmed a quorum of the board based on the members present as shown above.
- c. **Welcome and introductions** – Mr. Simpson and Chair Wogan welcomed everyone to the meeting. Mr. Simpson introduced Ms. Carmen Aguilar of Harris County Precinct 2.
- d. **Public Comments** –No comments from the public were made.


**2. Consent Agenda** – Chair Wogan presented the Consent Agenda for approval, consisting of the following items:

- a. Approval of Minutes of **October 29, 2024** Meeting
- b. Financial Activity Reports
  - i. Combined Financial Statement(s): SEP 2024
  - ii. Assessment Collection Report OCT 2024
  - iii. Delinquent Assessment Collection Report through OCT 2024
  - iv. Investment Report: 4<sup>th</sup> Quarter
  - v. Conflicts Disclosure Statement
  - vi. Check Registers: SEP 2024
  - vii. Treasurer's Report

No director asked for an item to be taken from the consent agenda for separate consideration. Mr. Lunnon made a motion to approve the Consent Agenda. Ms. Douglas seconded the motion, and the motion passed.

- 3. Reappointment of Directors** - Mr. Simpson reviewed the Director Attendance Chart and the Positions of the Board of Directors. It was announced that Mr. Wussow would resign from the board at the end of 2024.
- 4. Public Hearing & Supplement to the Assessment Roll** - Ms. Davis presented the findings and recommendations of the Hearing Examiners from the public hearing, an order consistent with those recommendations, and an amendment to the District Information Form. Ms. Marshall made a motion to adopt the order as prepared and approve the amended information form. Dr. Wright seconded the motion, and it passed unanimously.
- 5. Order Adopting Covered Applications and Prohibited Technology Policy** – Mr. Simpson requested the Board approve an order adopting a policy to prohibit the installation of covered applications on District devices as specified by the Texas Government Code. Mr. Kasmiersky made a motion to adopt the order. Mr. Moore seconded the motion, and it passed unanimously.

6. **Grant Agreement with Texas Parks and Wildlife Department for Improvements to Wussow Park** – Mr. Fiederlein requested the Board authorize staff to negotiate and execute a grant agreement with Texas Parks and Wildlife Department for the renovation of Wussow Park. Mr. Wussow made a motion to approve. Mr. Lopez seconded the motion, and it passed unanimously.
7. **Contract for Drake Park Trail Renovation** – Mr. Simpson requested the Board authorize staff to execute a contract with On Post Landscaping for the renovation of trails within Drake Park. Ms. Douglas made a motion to approve. Mr. Darthard seconded the motion, and it passed unanimously.
8. **Contract with Foreward for Marketing and Public Affairs support** – Ms. Martin requested the Board authorize staff to execute a contract with Foreward for services in support of Marketing and Public Affairs initiatives for FY2025. Ms. Eyster made a motion to approve. Mr. Alexander seconded the motion, and it passed unanimously.
9. **President's Report – District Overview** – Board Service Recognition – Mr. Simpson and Ms. Wogan recognized the following board members for their service:
  - Mr. Moore and Ms. Eyster for 10 years of service.
  - Mr. Wussow for 30 years of service.
10. **Next Meeting Date** – February 25, 2025 @ 8:30 am.
11. **Adjourn** – Chair Wogan adjourned the meeting at 9:23 am.

  
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Greg Simpson  
President  
North Houston District

  
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Date