

# NORTH HOUSTON DISTRICT

# MEETING NOTICE and AGENDA

## Board of Directors

**Date:** October 29, 2024

**Time:** 8:30 a.m.

**Place:** CityNorth Conference Center, Oak Room, 12190 Greenspoint Dr, Houston, TX 77060

**Purpose:** To consider, discuss, and adopt such orders, resolutions, or motions, and take other direct or indirect actions as may be necessary, convenient, or desirable with respect to the following matters:

### AGENDA

1. **General Business**

- a. Call to order;
- b. Determination of a quorum;
- c. Welcome and Introductions;
- d. Public comments;

2. **Consent Agenda** – Items may be removed at board member’s request; otherwise, items will be voted as a group.

- a. Adoption of Agenda
- b. Approval of Minutes of **August 27, 2024** Meeting
- c. Financial Activity Reports
  - i. Deposit Account Activity Report: through AUGUST 2024
  - ii. Compiled Financial Statement(s): JULY/AUGUST 2024
  - iii. Assessment Collection Report: AUGUST/SEPTEMBER 2024
  - iv. Delinquent Assessment Collection Report as of SEPTEMBER 2024
  - v. Conflicts Disclosure Statement
  - vi. Check Registers: JULY/AUGUST 2024
  - vii. Treasurer’s Report
- d. Ratify Prior Order Levying Assessments, Updating the Assessment Roll, Levying the Assessment, and Authorizing the Issuance of Assessment Invoices - To Fund District Programs and Projects for FY 2025
- e. Line of Credit with Amegy Bank

3. **Reappointment of Directors** - Review Director Attendance Chart; declare vacancies if appropriate; reappoint directors if appropriate; administer oaths of office, if needed; and approve a revised District Registration Form

4. **FY 2025 Proposed Budget, Administrative Guidelines and Organizational Chart** - Consider and authorize appropriate action

5. **Professional, Service and Maintenance Contracts to Implement Programs Proposed in FY 2025** - Consider and authorize appropriate action for the following services such as: security patrols for parks, lease for HPD Division office space, Harris County Sheriff’s Office task force, code enforcement and graffiti abatement, bandit sign removal and street light survey, street sweeping, janitorial services for restrooms, landscape maintenance and litter removal, mowing and cleaning highway right-of-way, park management services, assessment collection, and audit services.

6. **Contract for Construction of Guardrail on Kuykendahl Road** – Consider and authorize appropriate action
7. **President’s Report – District Overview** – Receive reports and authorize appropriate action, if necessary
  - a. Public Safety update
  - b. Planning and Infrastructure update
  - c. Field Services update
  - d. Marketing and Public Affairs update
  - e. Board Meeting 2025 Calendar Dates
8. **Executive Session, if Necessary** - Convene executive session to discuss: (a) pending or contemplated litigation or to consult with the District’s attorney in accordance with Section 551.071 of the Texas Government Code; (b) acquisition of real property in accordance with Section 551.072 of the Texas Government Code; (c) personnel matters in accordance with Section 551.074 of the Texas Government Code; (d) to receive information from employees or question employees in accordance with Section 551.075 of the Texas Government Code; (e) deployment of security personnel or devices or a security audit in accordance with Section 551.076 of the Texas Government Code; or (f) economic development negotiations or offers of financial incentives for economic development in accordance with Section 551.087 of the Texas Government Code.
9. **Reconvene in Open Session** - Reconvene in public session to consider authorizing District staff and consultants to take any action necessary with respect to (a) pending or contemplated litigation or attorney advice; (b) acquisition of real property; (c) personnel matters; and (d) receiving information from or questioning employees; (e) deployment of security personnel or devices or a security audit in accordance with Section 551.076 of the Texas Government Code; (f) economic development negotiations or offers of financial incentives; and (g) any other matters relative to any of these matters which was discussed in Executive Session.
10. **Next Meeting Date:** December 3, 2024 @ 8:30 am, Galileo Room, Hilton North Houston
11. **Other Items for Discussion**
12. **Adjourn**



Greg Simpson, President  
North Houston District

10.22.24

Date

