

NORTH HOUSTON DISTRICT

The Board of Directors (the “Board”) of the North Houston District (the “District”) met in official regular session, open to the public, at 12190 Greenspoint Dr, Houston, Texas, on Tuesday June 25, 2024, at 8:30 a.m.

Directors Present for all or a portion of the meeting: Kaitlin Bellon, Mozell Darthard, Cory Driskill, Margaret Eyster, Abel Garza, Michael Kasmiersky, Karen Marshall, Steve Moore, Dr. Quentin Wright, and Michelle Wogan, thus constituting a quorum.

Directors Absent: Terry Alexander, Melody Douglas, Charles Lopez, George Lunnon, Tom Wussow

Staff Present: Bart Baker, Amy Craig, Karen Davis, Robert Fiederlein, Monica Gijon, Asdrubal Gutierrez, Tracy Harrison, Colleen Martin, and Greg Simpson

Guests: Laura Davis, District Counsel

1. General Business

- a. **Call to Order** – Chair Wogan called the meeting to order at 8:35 am.
- b. **Determination of a Quorum** – Mr. Simpson confirmed a quorum of the board based on the members present as shown above.
- c. **Welcome and introductions** – Mr. Simpson and Chair Wogan welcomed everyone to the meeting.
- d. **Public Comments** –No comments from the public were made.

2. Consent Agenda – Items may be removed at board member’s request; otherwise, items will be voted as a group.

- a. Adoption of Agenda
- b. Approval of Minutes of **April 30, 2024 Meeting**
- c. Financial Activity Reports
 - i. Deposit Account Activity Report: through APR 2024
 - ii. Compiled Financial Statements: MAR/APR 2024
 - iii. Assessment Collection Report: APR/MAY 2024
 - iv. Delinquent Assessment Collection Report: as of MAY 2024
 - v. Investment Report: 2nd QTR
 - vi. Conflicts Disclosure Statement
 - vii. Check Registers: MAR/APR 2024
 - viii. Treasurer’s Report
- d. Annual Review of Investment Policy
- e. Qualified Brokers List for Investments of the North Houston District

No director asked for an item to be taken from the consent agenda for separate consideration. Mr. Moore made a motion to approve the Consent Agenda. Mr. Garza seconded the motion, and the motion passed.

3. Reappointment of Directors - Mr. Simpson reviewed the Director Attendance Chart and the Positions of the Board of Directors. No action was taken.

4. Amendment to Fiscal Year 2024 Budget and Cash Flow Projections - Mr. Baker requested the Board approve an amendment of the FY24 budget to reflect actual unspent FY23 funds and that allocates funds to Planning & Infrastructure for a variety of unplanned projects. The amendment also includes allocation of skate park reserve funds to the skate park budget. Mr. Garza made a motion to amend

the FY24 Budget and Cash Flow Projections. Mr. Kasmiersky seconded the motion, and it passed unanimously

5. **Purchase of District Vehicle** - Mr. Baker requested the Board authorize staff to purchase and equip a new vehicle in an amount not-to-exceed \$40,000. Mr. Darthard made a motion to approve. Ms. Marshall seconded the motion, and it passed unanimously.

6. **Contract with Aurora Technical Services, LLC, for Engineering Services regrading repair of curb at Atrium Dr. and Beltway 8 Frontage Road** – Mr. Fiederlein requested the Board to authorize staff to negotiate and execute a contract with Aurora Technical Services, LLC, for engineering services regarding the repair of curb at Atrium Drive and Beltway 8 frontage Road. Dr. Wright made a motion to approve. Mr. Garza seconded the motion and it passed unanimously.

7. **President’s Report – District Overview** –
 - a. Public Safety update – Ms. Harrison reported on Task Force activities and presented a video from the Law Enforcement Appreciation Luncheon. She also reviewed the March on Crime Knock and Talks, the Spring Break Bash and Blue Star training.
 - b. Planning and Infrastructure update – Mr. Fiederlein gave updates on the status of multiple grant applications the District has submitted. He also reviewed Phase 4 of the Gateway Improvement Project, the Mini-Pitch at Wussow Park and Airline Dr improvements.
 - c. Field and Services update – Mr. Gutierrez provided updates on current field services work throughout the District including park maintenance and the curb painting program.
 - d. Marketing and Public Affairs update – Ms. Martin provided an update on the District’s new website, upcoming E-News and Quadrants. She also reported on the grand opening event of the Wussow Mini-Pitch.

8. **Next Meeting Date** – August 27, 2024 @ 8:30 am

9. **Adjourn** – Chair Wogan adjourned the meeting at 9:40 am



Greg Simpson
President
North Houston District



Date